

Privacy statement

Drafted on 11 November 2018

1. Register controller

Innovation Funding Agency Business Finland, business ID 0512696-4
Porkkalankatu 1, PO Box 69, FI-00101 Helsinki
tel. +358 29 505 5000

2. Contact person for matters related to register

tietosuoja@businessfinland.fi

3. Register name

Whistleblower feedback channel

4. Purpose of personal data use and grounds for processing personal data

The processing of data concerns the maintenance of Business Finland's whistleblower feedback channel. The whistleblower feedback channel provides Business Finland's customers, employees and stakeholders with the opportunity to report concerns related to Business Finland's or its customers' projects, or suspected improper conduct.

The provider of feedback may supplement their personal data given on the feedback form to enable Business Finland to contact them, if necessary, after the submission of the form. However, the feedback form can also be sent anonymously.

The data subject has consented to the processing of their personal data by filling in the feedback form.

5. Data contained in the register

Feedback form details

- Name
- Email
- Telephone number

The feedback form can also be sent anonymously; in such a case, the above data will not be stored in the register.

6. Storage period of personal data

The whistleblower feedback will be deleted after it has been processed.

All data in the register will be reviewed annually to evaluate its necessity.

However, all personal data will be deleted from the register no later than 2 years after the submission of the feedback form.

7. Regular sources of information

This information is collected from whistleblower feedback forms filled out on the Business Finland website.

8. Regular disclosure of data and groups of recipients

No data will be disclosed.

9. Transfers of information outside the EU and the EEA

Personal data is not transferred outside the European Union or the European Economic Area.

10. Protection principles of the register

Manuaal materials

Possible manual materials are stored in a locked space that can only be accessed by authorized persons.

Electronically processed data

Employees are obliged to maintain secrecy. Employees have also agreed to follow internal data security guidelines.

Data stored in information systems and backup copies are located in locked facilities which are monitored. Hardware on which the register is located is secured and separated from the public network by a firewall and other technical measures.

User rights to the register have been restricted with role-based rights

The purpose of the measures presented above is to secure the confidentiality of personal data stored in the register, the availability and integrity of the data, and the implementation of data subjects' rights.

11. Other rights of the data subject related to personal data processing

Data subject's right to access data (right of inspection)

A data subject is entitled to inspect what personal data has been stored in a register. An inspection request must be submitted as instructed in this privacy statement. The right of inspection may be declined on legal grounds. In principle, using the right of inspection is free of charge.

Data subject's right to request data to be corrected, removed or its processing to be limited

Insofar as a data subject may act independently, they must without undue delay after being notified of an error, or after having detected an error, correct, remove or supplement the incorrect, unnecessary, insufficient or outdated information included in the register, or information that is contrary to the purpose of the register.

If a data subject is unable to correct the information themselves, a request for correction must be submitted in accordance with Section 12 of this privacy statement.

A data subject may also request that a register controller limit the processing of their personal data if the data subject is awaiting a response from the register controller to a request to correct or remove information, for example.

Data subject's right to file a complaint with the supervisory authority

A data subject is entitled to file a complaint with a competent supervisory authority if a register controller has not followed the applicable data protection regulation in its operations.

12. Contacts

Data subjects should contact the register controller with any questions related to personal data processing and exercising their rights. Data subjects may exercise their rights by contacting tietosuoja@businessfinland.fi