

## Privacy statement

Drafted on 17 May 2018

### 1. Register controller

Innovation Funding Agency Business Finland, business ID: 0512696-4  
Porkkalankatu 1, PO Box 69, FI-00101 Helsinki  
tel. +358 29 505 5000

### 2. Contact person for matters related to the register

[dataprotection@businessfinland.fi](mailto:dataprotection@businessfinland.fi)

### 3. Register name

Eligibility Statements of innovative startup founders coming from countries outside the European Union.

### 4. Purpose of personal data use and grounds for processing personal data

Legal basis for the data processing is the Finnish Aliens Act (301/2004) 47g ja 47h§.  
Before submitting the Startup Permit application to the Finnish Immigration Service, the startup founder must ask for an Eligibility Statement from Business Finland.

### 5. Data contained in the register

The register contains the following types of information:

- Main contacts:
  - Name
  - Nationality
  - E-mail address
  - Telephone number
  - CV
  - Passport number
  - Copy of passport
- Other founders
  - Name
  - Nationality
  - CV
  - Passport number
  - Copy of passport

### 6. Storage period of personal data

10 years

### 7. Regular sources of information

- Information provided by the applicant.

## **8. Regular disclosure of data and groups of recipients**

The Finnish Immigration Service on the basis of the Finnish Aliens Act (301/2004).

## **9. Transfers of information outside the EU and the EEA**

Personal data is not transferred outside the European Union or the European Economic Area.

## **10. Protection principles of the register**

### Manual materials

Manual materials are stored in a locked space that can only be accessed by authorized persons.

### Electronically processed data

The information system can only be accessed by persons who need such information in their daily work. The data stored in the information system is confidential, since it contains the business secrets of funding applicants.

Data stored in information systems and backup copies are located in locked facilities which are monitored. The hardware on which the register is located is secured and separated from the public network by a firewall and other technical measures.

The users of the information system (Business Finland personnel) are bound by an obligation to maintain secrecy as laid down in the Act on the Openness of Government Activities (621/1999). Employees have also agreed to follow internal data security guidelines.

The purpose of the measures presented above is to secure the confidentiality of personal data stored in the register, the availability and integrity of the data, and the implementation of data subjects' rights.

## **11. Other rights of the data subject related to personal data processing**

### **Data subject's right to access data (right of inspection)**

A data subject is entitled to inspect what personal data has been stored in a register. An inspection request must be submitted as instructed in this privacy statement. The right of inspection may be declined on legal grounds. In principle, using the right of inspection is free of charge.

### **Data subject's right to request data to be corrected, removed or its processing to be limited**

Insofar as a data subject may act independently, they must without undue delay after being notified of an error, or after having detected an error, correct, remove or supplement the incorrect, unnecessary, insufficient or outdated information included in the register, or information that is contrary to the purpose of the register.

If a data subject is unable to correct the information themselves, a request for correction must be submitted in accordance with Section 12 of this privacy statement. A data subject may also request

that a register controller limit the processing of their personal data if the data subject is awaiting a response from the register controller to a request to correct or remove information, for example.

### **Data subject's right to file a complaint with the supervisory authority**

A data subject is entitled to file a complaint with a competent supervisory authority if a register controller has not followed the applicable data protection regulation in its operations.

## **12. Contacts**

Data subject should contact the register controller with any questions related to personal data processing and exercising their rights. Data subjects may exercise their rights by contacting [dataprotection@businessfinland.fi](mailto:dataprotection@businessfinland.fi).